

ARC

ARCHITECTURAL REVIEW FORM MAY BE MAILED, FAXED OR E-MAILED TO

Community Management of Oregon
2532 Santiam Hwy SE #202 Albany, OR 97322
503-926-7300
Fax 541-728-5606
www.communitymanagementoregon.com
info@communitymanagementoregon.com

Date _____

OWNER NAME _____

OWNER ADDRESS _____

DATE SUBMITTED: _____

PHONE # (day) _____ (evening) _____

I acknowledge that the information submitted is correct and I have read and understand the covenant restrictions pertaining to my request (CCR's). I also acknowledge that any deviations from approved plans require re-submittal to the Architectural Committee prior to commencement of work.

Signature _____

INFORMATION REQUIRED BY ARCHITECTURAL COMMITTEE:

Please refer to community covenant restrictions (CCR's) for information relating to your planned project.

_____ Include photo, brochure or detailed sketch of improvement / structure / fence / play equipment

_____ Provide materials list – Including colors, etc

Description of Proposed Project

1. What is it you want to do – in detail?

Have you thought about the effect on neighbors? Does the project interfere with a neighbor's view, change drainage into an adjacent property, create shadows onto a neighbor's property, or otherwise adversely affect an adjacent property in any way? If so, please explain the cause and magnitude of the disturbance. (Adverse effects are not necessarily a cause for disapproval, but should be considered during the approval process.)

The ARC considers notification of neighbors as a common courtesy in the approval process. Therefore, for each neighbor who is adjacent to your property, you should obtain their name, address and telephone number so that the ARC may contact them (if the ARC deems is appropriate). To show that your neighbors have been notified, please obtain their signatures, which merely state they are aware of your project proposal. Their signatures do not signify approval or disapproval – just their awareness of the project.

Signatures below signify that neighbors have been notified of the proposed project and have had an opportunity to review this application in its entirety – with any drawings or attachments. Signatures are not a showing of approval or disapproval of the project.

* If a neighbor does not agree with your project and wishes to directly notify the ARC, they must contact the ARC through the management company within 48 hours of signing the application. If a neighbor is uncooperative in signing this form, please furnish their name, address and telephone number below. The ARC may contact them. If this does not concern any neighbors disregard contacting them.

Neighbor to your left. Street Address _____ Signature _____

Neighbor to your right. Street Address _____ Signature _____

Neighbor to your front (if applicable). Street Address _____ Signature _____

Neighbor to your rear (if applicable). Street Address _____ Signature _____

Architectural Review Decision ARC Member

Approved

Approved with conditions

Disapproved

Comments or Conditions to Approval: _____

Signature: _____

Date: _____